

Executive Investigations Electronic Submission

Ph: 02 6292 9289 Fax: 02 85881249 PO Box 308 Erindale Centre ACT 2904

Page 1 of 2

Client Agreement

This Agreement, made this _____ day of _____ 2008,

at _____

between (Customer's Name) _____

hereinafter known as **Client** and **Executive Investigations**, hereinafter known as

the "**Agency**," witness: _____

(1) **Client** retains **Agency** for the collection of evidence in the matter of:

(Case name here) _____

(2) **Client** agrees that **Agency** is empowered to perform said services for and on behalf of **Client**, and to do all things necessary and legal in performing said services.

(3) **Agency** agrees to conduct this investigation with due diligence to protect the interests of **Client**, and agrees that whatever confidential information is obtained while conducting the investigation will only be given to **Client** unless all records are ordered by a court of law.

(4) **Client** agrees to pay a retainer for services of **Agency** or his Agents the minimum sum of **\$200.00** (Unless alternative arrangements are made). The hourly rate for Surveillance shall be **POA \$**_____ per hour, plus \$0.65c per Km traveled, plus actual costs and expenses for each Agent authorized by **Client** to work on his or her behalf with a minimum period of 3 hours per occasion. (**Note: All charges are subject to 10% GST**). The hourly rate plus costs and expenses will be deducted from the retainer. The **Client** also agrees to pay all Factual service fee's as quoted on request and supplied under a separate cover. (if applicable)

SIGN Page 1 of 2: _____ DATE: _____ 2008

(5) In the event that **Client** requests suspension or termination of the services of **Agency**, it is agreed by **Client** that all monies paid to **Agency** shall remain the property of **Agency**, and any balance owing on the retainer fee, together with any accrued expenses plus costs of the investigation, shall become due and payable in full. Any balance not used by **Client** will be returned to the **Client** within 14 days by way of business cheque. **Suspension must be in writing received 48 hours prior to commencement of the investigation or a minimum of 3 hours investigation will be charged to the Client.** If notice is received within 48 hours a 1 hour administration fee will be incurred.

(6) **Client** agrees to pay to **Agency** the sum of Five Hundred Dollars (\$500.00) per day + GST or any portion thereof for any time spent in court at the request of the **Client** due to this investigation.

(7) It is agreed that **Agency** has made no guarantee to **Client** as to the results regarding the above-stated matter.

(8) **Client** further agrees that all monies owed to **Agency** at the completion of this investigation will be paid in full at that time of completion. Please note all monies not paid in full as agreed will be subject to court interest. **Client** further agrees to pay all costs of collection plus reasonable legal fees.

(9) All reports furnished to **Client** by **Agency** are for the information of **Client** only. **Client** agrees to hold **Agency** harmless from any and all damages, which are occasioned by any disclosure of any part of said reports.

CLIENT: _____ DATE: _____ 2008

ACCEPTED ON BEHALF EXECUTIVE INVESTIGATIONS BY:

NAME: _____ DATE: _____ 2008